



प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय Office of the Pr. Commissioner of Customs (General)

कार्मिक एवं स्थापना, नवीन सीमाशुल्क भवन, बेलार्ड इस्टेट, मुंबई-400001
P & E Section, New Custom House, Ballard Estate, Mumbai-400001
Phone : 022-22757736/37



RECRUITMENT OF STAFF CAR DRIVER (ORDINARY GRADE) AS PER CBIC RECRUITMENT RULES-2017 NOTIFIED VIDE G.S.R.340 (E). DATED 11.04.2017 IN MUMBAI CUSTOMS

- Name, Address and : Telephone No. of the Employer** : O/o The Pr. Chief Commissioner of Customs New Custom House, Ballard Estate, Mumbai-400 001. Telephone- 22757002.
- Name and Designation of Identifying Officer** : Shri Harish R. Rao, The Deputy Commissioner of Customs, P&E Section, New Custom House, Ballard Estate, Mumbai-400 001.
- Name and Designation of Officer to whom applicant should report** : As above. (Officer listed at Sl.No-2)
- Date, Time & Place of Examination/Test** : Will be intimated to the candidate directly.
(a) Designation of post(s) to be filled : Staff Car Driver (Ordinary Grade) Central Services Group 'C' Non-Gazetted(Non-Ministerial)
(b) Scale of Pay & Allowance : Level-2 (Rs. 19,000-63,200)
(c) Place of Work: Mumbai
- No. of Posts to be filled:** 28 (Gen-13, OBC-07, SC-04, ST-02, EWS-2)

7. Essential Qualification)

- Possession of a valid driving license for motor cars;
- Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle);
- Experience of driving of motor car for at least three (3) years and
- 10th Class pass from a recognised Board or equivalent.

- Desirable Qualification:** Three years service as Home Guards/ Civil Volunteers.
- Age Limit for direct recruits: 18 to 27 years** (By Direct Open Competitive Examination)

Note: The crucial date for determining the age limit shall be closing date for receipt of applications (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi sub division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island and Lakshdweep). Relaxation of Age Limit is applicable as admissible (to be provided for Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard).

10. Period of probation: 02 years for Direct Recruit.

11. Last date for receipt of application: On or before 20.02.2024 by 18.00 Hours.

12. The candidates will be required to go through the written test, followed by the driving test and their knowledge about motor mechanism as per the Central Board of Excise and Customs (Staff Car Drivers, Group 'C' Posts) Recruitment Rules, 2017 will be tested.

General Conditions

- The Experience Certificate must contain period with dates, name of the post held and nature of work done etc.
- The selection of the candidate will be based on written examination (multi lingual i.e. English, Hindi, Local State language) and followed by the driving test and their knowledge about motor mechanism as per the Central Board of Excise and Customs (Staff Car Drivers, Group 'C' Posts) Recruitment Rules, 2017.
- Application must be signed by the Candidate and accompanied with
i. Photocopies of the following certificates self attested by the candidate i) Age proof, ii) Educational Qualification, iii) Driving Experience Certificate, iv) Driving Licence Extract/photocopy, v) SC/ST/OBC/EWS certificate issued by the competent authority in the prescribed format for appointment to posts under the Government of India. Crucial date for claim of SC/ ST/ OBC/ EWS/ PwBD status or any other benefit viz. fee concession, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of online applications.
ii. Two copies of passport size photographs self attested by the candidate. One should be pasted on the application and the other should be attached with the application form.
- No T.A. will be paid for the written examination and other tests.
- Candidates with higher qualification may also apply.
- Selection will be on the basis of written examination/ followed by the driving test and their knowledge about motor mechanism, which will be conducted by a duly constituted Committee. However, if the number of application received is large, then the appointing authority reserves the right to lay down any criteria for the purpose of short listing of the candidates for selection tests.

- Canvassing in any form will be a disqualification and candidature of such candidates is liable to be summarily rejected.
- Incomplete or unsigned application and applications received without photographs or proper enclosures or received after due date will be summarily rejected.
- Mere submission of application will not confer the right on the applicant to be called for written test.
- The department reserves the right to accept or reject the candidature of any applicant and / or to cancel the recruitment at any stage without assigning any reason whatsoever.
- This Office reserves the right to increase/decrease the number of posts according to administrative convenience.
- The application forms complete in all respects must reach on or before 20.02.2024 by Ordinary post/Speed post only. Applications received after the closing date or incomplete in any respect shall be summarily rejected and no communication in respect of rejected forms shall be entertained. This office shall not be responsible for any postal delays.
- Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction in Mumbai.
- No application seeking information under RTI Act shall be entertained till completion of selection process.
- Candidate should note that only the date of birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent examination will be accepted and no subsequent request for change will be considered or granted.
- The decision of the Appointing Authority in all respects relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination/tests etc., will be final and no enquiry/ correspondence will be entertained in this regard.

PROFORMA FOR APPLICATION (To be filled in Block Letters only)

To,
Deputy Commissioner of Customs
(Personnel & Establishment)
Office of the Pr. Chief Commissioner of Customs
New Custom House, Ballard Estate,
Mumbai-400001.

Latest self -
attested Photo

Application for the post of Staff Car Driver (Ordinary Grade) General Central Services Group'C' Non Gazetted (Non-Ministerial)

Full Name (in Block letters) :
Date of Birth :
Qualifications :
Year of passing the qualifying Exam/Board :
Category : General/SC/ST/OBC/EWS :
Address for Correspondence/Communication with pin code:

Permanent Residential Address with pin code :

Nationality :

No. of Driving Licence & date of issue :
(Licence copy enclosed should match with the details & their renewals)

Aadhar Card No. :

PAN Card No. :

Previous experience period (From (year)-To (year)) :

Phone No./Mobile No. :

Email-id :

Home Guard Service :

Any other relevant information :

Date :

Place :

I do hereby declare that the information given in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected before or after the test/interview or at any stage my candidature will be cancelled and all my claims for the recruitment will stand forfeited.

EN 43/16

Signature of the Candidate